

# San Diego Mission Academy

Operated by Alta Vista Public Charter, Inc.

A California Non-Profit Public Benefit Corporation

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**Date and Time**

Monday June 14, 2021 at 3:15 PM PDT

**Location**

Conference Line: (661) 249-6805 Code:210224

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**MEETING LOGISTICS**

On March 17, 2020, Governor Newsom issued Executive Order N-29-20 related to the COVID-19 pandemic. The Executive Order allows state bodies covered by the Brown Act to hold public meetings via teleconferencing. The public is encouraged to participate in the meeting telephonically by dialing the conference line listed above and may submit written comments for prior consideration to the board members. Comments can be submitted to [vmendoza@sdmissionacademy.org](mailto:vmendoza@sdmissionacademy.org). Public comment on the day of the meeting can also be given during the “Public Comment” section of the meeting agenda.

**REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY**

Please see the “Accommodations” notice below.

**REMINDER**

As required by state law (SB 126), this meeting will be audio recorded and posted on the charter school’s website.

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**Agenda**

	Purpose	Presenter	Time
<b>I. Opening Items</b>			<b>3:15 PM</b>
Opening Items			

	Purpose	Presenter	Time
<b>A. Call the Meeting to Order</b>		Carol Stanford	
<b>B. Roll Call and Establishment of Quorum</b>		Carol Stanford	

**Members of the Board Roll Call and Establishment of Quorum**

Carol Stanford, Board President  
 Claudette Beck, Board Secretary  
 Mike Molloy, Board Member  
 John Dortch, Board Member  
 Barbara Willibrand, Board Member

<b>C. Pledge of Allegiance</b>		Carol Stanford	
<b>D. Staff Introductions</b>		Carol Stanford	

*At this time, staff members will be invited to state their names and titles.*

<b>E. Approve Agenda for the June 14, 2021, Regular Public Meeting of the Board of Directors</b>	Vote	Carol Stanford	
<b>F. Approve Minutes of the May 18, 2021, Regular Public Meeting of the Board of Directors</b>	Approve Minutes	Carol Stanford	

Approve minutes for Operated by Alta Vista Public Charter, Inc. on May 18, 2021

**II. Consent Agenda**

*All items listed under consent agenda are considered by the Board to be routine and consistent with approved policies and practices of the Charter School. The Board will be asked to approve all of the consent agenda items by a single vote unless requested by a Board member to be discussed and considered for action separately.*

<b>A. Consent Agenda Items</b>	Vote	Carol Stanford	
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1. The Board will be asked to approve the revised Title IX, Harassment, Intimidation, Discrimination, and Bullying Policy
2. The Board will be asked to accept the Uniform Complaints Report for the 2020-2021 school year: 0 Complaints Received

**III. Public Comment**

*At this time, members of the public may address the Board on any item within the subject matter jurisdiction of the Board, whether or not the item is on the agenda. If you would like to participate in public comment, you must have signed in before the commencement of the meeting. Also, our teleconference line is open to members of the public who wish to participate in public comment. The time allotted per presentation will not exceed three (3) minutes, except in the case where a member of the public utilizes a translator, in which case the time allotted will not exceed six (6) minutes. The total time allotted for public comments will not exceed eighteen (18) minutes per agenda item, or ten (10) minutes for non-agenda items. In accordance with the Brown Act, no action may occur at this time but it is the Board’s prerogative to hold a brief discussion, provide information to the public, provide direction to staff, or schedule the matter for a future meeting.*

<b>A. Public Comment</b>	FYI	Carol Stanford
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**IV. School Reports and Information**

<b>A. Principal Update</b>	FYI	Jenna Unis
<b>B. Finance Update</b>	FYI	Guita Sharifi
<b>C. Report on Mathematics Placement Results</b>	FYI	Jenna Unis
<b>D. LCFF Local Indicators Report</b>	FYI	Jenna Unis
<b>E. Annual IRS Form 990, Return of Organization Exempt From Income Tax and the California return for 2019, as filed</b>	FYI	Guita Sharifi

**V. Public Hearing**

<b>A. Open Public Hearing</b>	Vote	Carol Stanford
<b>B. The Board will hold a public hearing to solicit the recommendations and comments of members of the public regarding the Budget Overview for Parents and the Local Control Accountability Plan</b>	Discuss	Jenna Unis

	Purpose	Presenter	Time
(LCAP) for the 2021-2024 school years			
<b>C. Close Public Hearing</b>	Vote	Carol Stanford	

## VI. Action Items

<b>A.</b> The Board will be asked to confirm its acknowledgement that Carol Stanford, Claudette Beck, Mike Molloy, John Dortch, and Barbara Willibrand have been reappointed as members of the Board of Directors by Educational Advancement Corporation, the sole member of Alta Vista Public Charter, Inc., for the term July 1, 2021 through June 30, 2022	Vote	Legal	
<b>B.</b> The Board will be asked to re-authorize the officers of the corporation to award discretionary incentives to employees at various sundry times	Vote	Jenna Unis	
<b>C.</b> The Board will be asked to approve the Local Control Funding Formula (LCFF) for school year 2021-2022, which drives the primary source of funding for the charter school	Vote	Guita Sharifi	
<b>D.</b> The Board will be asked to approve the Education Protection Account (EPA) spending determinations	Vote	Guita Sharifi	
<b>E.</b> The Board will be asked to approve the Budget for the 2021-2022 fiscal year	Vote	Jenna Unis, Guita Sharifi	
<b>F.</b> The Board will be asked to approve the Budget Overview for Parents and the Local Control Accountability Plan (LCAP) for the 2021-2024 school years	Vote	Jenna Unis	
<b>G.</b> The Board will be asked to approve the school's application for Title I federal funds and submit the	Vote	Jenna Unis	

	Purpose	Presenter	Time
Federal Addendum to receive Title I funds for the 2021-2022 fiscal year			
<b>H.</b> The Board will be asked to approve the Consolidated Application process and submission for all reports required for the 2021-2022 school year	Vote	Jenna Unis	
<b>I.</b> The Board will be asked to renew a Revolving Line of Credit (RLOC) from Hanmi Bank for the 2021-2022 school year, as needed, to maintain adequate cash flow pursuant to the RLOC provisions	Vote	Guita Sharifi	
<b>J.</b> The Board will be asked to approve obtaining a loan from LLAC during the 2021-2022 fiscal year, as needed to maintain adequate cash flow, pursuant to promissory note provisions with applicable interest	Vote	Jenna Unis, Guita Sharifi	
<b>K.</b> The Board will be asked to approve the revised Charter School Accounting Manual	Vote	Guita Sharifi	

**VII. Additional Corporate Officers and Board Members’ Observations and Comments**

<b>A.</b> Observations and Comments	FYI	Carol Stanford
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**VIII. Closing Items**

<b>A.</b> Next Regular Board Meeting Date: August 24, 2021, 2:30pm	FYI	Carol Stanford
<b>B.</b> Adjourn Meeting	Vote	Carol Stanford

**Accommodations.** Requests for disability-related modifications or accommodations, or translation services, in order to enable all individuals to participate in the Charter School’s open and public meetings shall be made by contacting Soliman Villapando at (661) 272-1225 at least twenty four (24) hours before the scheduled meeting.

**Non-Discrimination.** The Charter School prohibits discrimination, harassment, intimidation, and bullying based on the actual or

perceived characteristics of disability, gender, gender identity, gender expression, nationality, national origin, ancestry, race or ethnicity, color, religion, sex, sexual orientation, immigration status, potential or actual parental, family or marital status, age, or association with an individual who has any of the aforementioned characteristics, or any other basis protected by federal, state or local law.

**Public Documents.** To request documents provided to a majority of the governing board regarding an open session item on this agenda, please send an email request to [vmendoza@sdmissionacademy.org](mailto:vmendoza@sdmissionacademy.org).